

BYLAWS OF THE  
STILLWATER RIFLE AND PISTOL CLUB  
AS AMENDED JANUARY 24, 2022

Article I -- Name

The name of this organization shall be STILLWATER RIFLE AND PISTOL CLUB. Affiliated with the National Rifle Association (C-5323) on the 24<sup>th</sup> of February, 1956, it was incorporated in the State of Oklahoma on the 16<sup>th</sup> of May, 1958.

Article II -- Object

The object of this organization shall be the encouragement of organized rifle and pistol shooting among citizens\* of the United States resident in our community, with a view toward a better knowledge on the part of such citizens of the safe handling and proper care of firearms, as well as improved marksmanship. It shall be our further object and purpose to forward the development of those characteristics of honesty, good fellowship, self-discipline, team play and self-reliance which are the essentials of good sportsmanship and the foundation of true patriotism.

Article III -- Membership

Any citizen\* of the United States may become a regular member of this organization by applying to the Board of Directors, subscribing to the following pledge, payment of the usual initiation fee and dues, and receiving final approval of the Board of Directors.

The NRA Pledge

I CERTIFY that I am a citizen\* of good repute of the United States of America; that I am not a member of any organization or group having as its purpose or one of its purposes the overthrow by force and violence of the government of the United States or any of its political subdivisions; that I have never been convicted of a crime of violence; and that, if admitted to membership, I will fulfill the obligations of good sportsmanship and good citizenship.

\*Note: Non-United States citizen membership is provided for in National Rifle Association ByLaws Article III.

- (A) Membership Grades. The grades of membership shall be Life, Regular, and Associate.
- (B) Life Membership. Life Members are exempt from club dues. Life Membership may be bestowed on a member for outstanding service by a vote of the membership at the January meeting.
- (C) Regular Membership. Regular members pay a one-time initiation fee which is deposited in the General Treasury. Regular members also pay annual dues valid for the calendar year. Such dues are deposited in the Executive Committee Annual Operating Fund.
- (D) Associate Membership. Associate membership is available for life and Regular member's spouses, minor children, and to participants within Shooting Disciplines (i.e. shotgun, rim-fire rifle & pistol, muzzle loading, and air rifle & pistol) that the Stillwater Rifle & Pistol Club Officers and Board of Directors have adopted as Junior Division Programs. Associates may only use the range facilities when accompanied with their Member sponsor, (either member parent or the Junior Division Advisor). The Junior Division program will require at least two advisors (full Members of the S.R.P.C.), and a parent of each associate that will be present at any Junior Division event. Associate membership is a non-voting level. There is no initiation fee, but annual dues are paid into the Executive Committee Annual Operating Fund.
- (E) Voting Membership. Only Life and Regular members are voting members.

#### Article IV – Dues

- (A) Setting of Dues. Dues and initiation fees are set by a yeas vote of seven members of the Executive Committee and implemented, subject to membership veto, as per Club Bylaws Article VI, Section. On January 15<sup>th</sup> 2021, the S.R.&P.C. membership voted to add a \$50.00 range maintenance fee to the membership fee, these funds would be allowed to be used at the discretion of the Executive Committee for general maintenance of the range.
- (B) Membership Expiration. Members failing to pay annual dues by March 1<sup>st</sup> will lose all range privileges, and will have to pay a membership reinstatement fee. Ex-Members may rejoin the club by paying the membership reinstatement fee in lieu of the initiation fee.

#### Article V -- Meeting

- (A) Semi-annual Meetings. The first semi-annual meeting of the club shall be held on the third Friday of January. The second semi-annual meeting of the club shall be held on the third Friday of July. If either of these meetings shall not take place at the time fixed it shall be held

within a reasonable time thereafter. If the January meeting is postponed, officers shall hold over until their successors have been elected.

(B) Special Meeting. A special meeting of the club may be held at any time upon call of the Executive Committee, or upon demand, in writing, stating the object of the proposed special meeting, and signed by not less than twenty percent of the voting membership. Notice of the time, place and object of any special meeting shall be given all officers, directors, and members in writing by United States mail not less than fifteen days prior to the date fixed for the holding of the meeting. The place of such special meeting shall be fixed by the Executive Committee.

(C) Quorum. One-third of the voting membership shall constitute a quorum at any meeting.

(D) Use of Electronic Mail. Notification of the club membership may be by the use of Electronic Mail or by United States Mail as the official methods of correspondence for the purpose of conducting Stillwater Rifle & Pistol Club Business. Electronic Mail may also be used for voting by responding to ballots presented by the Secretary via Electronic Mail. Electronic voting will only be used in conjunction with semi-annual business meetings or special meetings called by the Executive Committee on proposed expenditures from the General Treasury or on amendments to the Bylaws.

#### Article VI—Leadership

(A) Officers and Board of Directors. The officers of the club shall be a President, Vice-President, Secretary, Treasurer, Chief Instructor, and Range Executive. The Board of Directors shall consist of five Directors, and together with the Officers shall constitute the Executive Committee. They shall be elected by a majority vote by ballot of the voting members at the annual meeting of the club. Officers shall hold office, from the time of election for one year, or until their successors are elected. Board members shall hold office from the time of election for five years, one being elected each year at the annual meeting. The Board shall select its own Chairman, Secretary, and Parliamentarian from its membership. All candidates for elective office shall be twenty-one years of age or older.

(B) Executive Committee Procedures. The Executive Committee shall have general supervision and control of all the activities of the club. The Executive Committee shall propose Procedures by an affirmative vote of seven members at a meeting. Notice of the proposed Procedure shall be mailed to all voting members along with notice of the next semi-annual meeting. If a quorum is present, a vote will be taken to give the membership and opportunity to veto the Procedure. If no quorum appears or the vote is in support of the proposal, then the Procedure takes effect on that date. Should any conflict arise between the Procedures adopted by the Executive Committee and the Bylaws, the Bylaws shall have precedence. Executive

Committee may make agreements with other organizations and individuals to carry out objectives of the club.

(C) Executive Committee Meetings. Meetings of the Executive Committee shall be held regularly at such time and place as the Executive Committee may determine. Special meetings may be held at any time on the call of the President or on demand, in writing to the Secretary, by three members of the Executive Committee. Seven day notice is required.

(D) Executive Committee Quorum. Seven voting members of the Executive Committee shall constitute a quorum.

(E) Resignation from Elective Office. Resignation from elective office may be accepted by a majority vote of the remaining members of the Executive Committee. Should any Officer or Director miss three consecutive meetings, and not advise the President of the reason for such absence, the President shall attempt to contact the Officer or Director absent. Should contact be unsuccessful, or no reasonable explanation for such absence be provided, the President, with approval of the Board of Directors, may declare that such Officer or Director has resigned his office (yet retained his club membership). Appeals of this decision shall be described in Article VIII, Section D.

(F) Filling Vacancies and Absences. A single vacancy in the Executive Committee shall be filled by a majority vote of the remaining members of the Executive Committee. However, if more than one vacancy exists a special meeting of the club shall be called and new officers or directors shall be elected to fill the vacancies until the date of the next semi-annual meeting. If no quorum is present for this special meeting, all vacancies shall be filled by a majority vote of the remaining members of the Executive Committee.

(G) Leadership Affiliation. The Officers and Board Members of this club shall maintain individual membership in the National Rifle Association for their tenure in office.

#### Article VII—Duties of Officers

(A) President. The President shall preside at all meetings of the club and of the Executive Committee. He shall be a member ex-officio of all regular and special committees, and shall perform all such other duties as usually pertain to his office.

(B) Vice-President. The Vice-President shall perform the duties of the President in his absence or at his request.

(C) Secretary. The Secretary shall conduct all official correspondence pertaining to the proper preparation and forwarding of all reports required of the club by the National Rifle Association and by the Director of Civilian Marksmanship. He shall notify the members of the Executive Committee of all meetings and shall notify the members of the special and semi-annual meetings, as required in Article V. He shall keep the minutes and a true record of all meetings of the Executive Committee and of the club and have them available to all members at the semi-annual meetings. He shall maintain custody of the books and papers of the club, the semi-annual meetings. He shall maintain custody of the books and papers of the club, except the treasurer's books of account. He shall provide a copy of the club's papers to the Treasurer at the January meeting, and he shall store copies of previous years' treasury reports and such current treasury reports as the Treasurer conveys to him so that duplicate club Records are maintained. He shall be responsible for re-affiliating the club annually with the National Rifle Association.

(D) Treasurer. The Treasurer shall have charge of all funds of the club and place the same in such bank or banks as may be approved by the Executive Committee. Such money shall be withdrawn only by check signed by the Treasurer and for payment of such bills as shall have been approved by the Executive Committee. The Treasurer shall keep an accurate account of all his transactions and render a detailed report with vouchers at any meeting of the Executive Committee when requested and an annual report to the organization at the January meeting. The Treasurer shall utilize the following guidelines in his stewardship of the clubs' monies:

- (1) Executive Committee Annual Operating Fund.
  - (a) The Executive Committee Annual Operating Fund consists of annual dues and event income.
  - (b) The Executive Committee Annual Operating Fund shall be spent by established Executive Committee Procedures or upon a yea vote of seven members of the Executive Committee.
- (2) General Treasury.
  - (a) The General Treasury consists of proceeds from fund raising activities and the Executive Committee Annual Operating Fund, that is carried over from previous year's initiation and reinstatement fees.
  - (b) The General Treasury shall be spent only by a quorum of the membership.

(E) Chief Instructor. The Chief Instructor shall have charge of all safety standards and small arms instruction, including the Junior Program. He may appoint assistants, but remains fully responsible for the duties of his office. He shall present a report to the membership at the January meeting. Various shooting disciplines may have committees whose chairmen are qualified to operate specific firing lines and matches. The Chief Instructor has the authority to request credentials or tests as to any safety concerns. He shall contract no bills outside the Executive Committee Procedures.

(F) Range Executive. The Range Executive shall have charge of the ranges of the club, the scheduling of matches, events, and work parties. He shall post notices either by bulletin board or telephone answering machine to prevent conflicts with police or other range users. He shall inventory, care for, and store all equipment pertaining to his duties. He may appoint assistants, but remains fully responsible for the duties of his office. He shall present and activities report and inventory list to the membership at the January meeting. Various shooting disciplines may have committees whose chairmen are qualified to operate specific firing lines and matches, who shall coordinate these activities with the Range Executive. When non-members are using the range as provided for in the Executive Committee procedures, the Range Executive shall be responsible for assuring the issuance of proper passes and collections of fees by assigned persons. Also, he shall collect match fees and remit all monies to the Treasurer and/or other officials taking his proper receipts thereof. He shall contract no bills outside the Executive Committee Procedures.

#### Article VIII – Suspension or Expulsion

(A) Suspension or Expulsion by Membership Ballot. Any Officer or Director may be removed by two-thirds vote of the voting members at any special meeting called for this purpose. No vote on suspension or removal may be taken unless at least a fifteen day notice in writing shall have been given to the officer or director of the reasons for his removal and of the time and place of the special meeting at which such ballot on his removal is to be taken. At such special meeting the Officer shall be given a full hearing.

(B) Suspension or Expulsion by Board of Directors. Any member may be suspended or expelled from the club for any cause deemed sufficient by the Board of directors by a three-Director affirmative vote at any regular or special meeting. No vote on suspension or expulsion may be taken unless at least a fifteen day notice in writing shall have been given to the member of the charges preferred and of the time and place of the meeting of the Board of Directors at which such charges will be considered. At such meeting the member under charges will be accorded a full hearing.

(C) Preferring Charges before Board of Directors. Charges against any Officer, Director, or member may be preferred by any member in good standing. The Charges shall be in writing clearly stating the facts relied upon and accompanied by all affidavits or exhibits which are to be used in their support. Such charges shall be filed with a member of the Board of Directors, who will immediately notify the Chairman. The Chairman shall call a meeting of the board of Directors to hear the charges. The Board secretary shall give at least a fifteen day notice of the meeting to each member of the Board of Directors and to the accuser and to the accused, which notice shall be in writing and shall include a true copy of the charges and of the supporting affidavits and exhibits.

(D) Appeal to Membership. Any member suspended or expelled by the Board of Directors may appeal to the full membership of the club. Such appeal shall be made in writing to the Secretary who will notify the President. The President shall call a special meeting of the club for the purpose of action on the appeal. The Secretary shall give at least fifteen day notice in writing to all voting members of the club stating the date, time, place and reason for such special meeting. At the meeting of the full club the Secretary will read the original charges, the supporting affidavits, and will read or display the accompanying exhibits, and will read the minutes of the special meeting of the Board of Directors at which the charges were heard and action taken. A full hearing will be given the accuser and the accused. Should there be no quorum at this special meeting, the issue shall be deferred to the subsequent semi-annual meetings until such time as a quorum exists. When a quorum exists a vote shall be taken by ballot and a two-thirds vote shall be required to reverse the action of the Board of Directors. Such action by the membership shall be final.

(E) Automatic Suspension. Any official or member of the club who has been suspended or expelled by the National Rifle Association shall automatically stand suspended or expelled from this club immediately upon receipt of official notice by the Secretary of this club from the Secretary of the National Rifle Association.

(F) Notification. The National Rifle Association shall be given a complete report whenever a member of this club is suspended or expelled, showing charges and action taken.

#### Article I--Match Rules

All competitions held by the club shall be governed by the rules and regulations laid down by the National Rifle Association, approved by the National Board for the Promotion of Rifle Practice and the Secretary of the Army, or other appropriate governing organizations.

#### Article X—Amendments

Any proposed amendment(s) to these bylaws shall be considered at a semi-annual meeting as follows:

- (A) The Executive Committee may send such to each voting member by United States mail at least fifteen days previous to the meeting. A two-thirds majority vote of the voting members present will be necessary for passage.
- (B) Any voting member may submit such at any semi-annual meeting. This proposed amendment shall be sent to each voting member by United States mail at least fifteen days previous to the next semi-annual meeting. This mailing will include pro arguments submitted by the proposer and arguments by the Executive Committee (if appropriate). A two-thirds majority vote of the voting members present will be necessary for passage.
- (C) Any passed amendment shall be forwarded to the National Rifle Association, and shall become effective immediately upon the approval of the National Rifle Association.